

# The statutes

## STATUS

### STATUS OF THE INSTITUT HENRI POINCARÉ

approved by the Board of Directors of the Université Pierre et Marie Curie held on February 11<sup>th</sup>, 1993, November 7<sup>th</sup>, 1994, December 17<sup>th</sup>, 2001 and February 15<sup>th</sup>, 2010, and modified by the Board of Directors of the IHP held on June 14<sup>th</sup> and October 17<sup>th</sup>, 2000, November 27<sup>th</sup>, 2001 and December 7<sup>th</sup>, 2009.

## Title I

### General Provisions

**Art. 1.1:** In compliance with the 02/28/90 decree n°90-196, the House of Mathematics, named Institut Henri Poincaré (hereafter IHP), constitutes, within Sorbonne Université, a school as defined by articles L712-7, L713-1 and L713-9 of Book VII of the Education Code.

### Art. 1.2: Missions

In compliance with the 02/28/90 decree n°90-196, the IHP's missions are:

- To do research in Mathematics and, correlatively, in Theoretical Physics
- To develop the interactions between Mathematics and the other disciplines
- To take part in PhD formations in the concerned disciplines.

To that regard and in collaboration with the concerned establishments:

- It organizes teaching sessions, symposiums and seminars;
- It hosts French and foreign researchers working on a particular topic for the whole duration of that topic;
- It broadcasts information regarding the scientific activities related to the concerned disciplines and their applications.

Moreover, it manages, develops and makes the library of the IHP available to French and foreign researchers.

**Art. 1.3:** In order to carry out the previous functions, the IHP includes two departments in particular, composed of the documentation centre (hereafter Library) and the research centre with yearly topics, named Émile Borel Centre (hereafter EBC). It can also go into partnership with potential partners.

### Art. 1.4: Leading Organs

In compliance with article L713-9 of the Education Code, the IHP is administered by a Board and managed by a Director appointed by the Minister in charge of Higher education on a proposal from the Board. Additionally, the IHP is composed of a Scientific programming committee.

### Art. 1.5: Financial Regime

The IHP benefits from financial independence in compliance with article L713-9 of the Education Code. As such, credits and employments may directly be affected to it.

## **Title II**

### **Board**

#### **Art. 2.1: Ability**

The mission of the Board is to make sure the IHP fulfills its specific vocation, by determining the means that will ensure a balanced functioning between its different functions.

- The Board defines the educational and scientific programs of the IHP as part of the corresponding policies of the Sorbonne Université, in compliance with article L713-9 of the Education Code.
- It examines the annual report of activity of the IHP and defines its orientations.
- It votes the budget prepared by the Director of the IHP and gives an opinion about the management report submitted by the IHP at the end of the fiscal year.
- It appoints the Commission members, designed in Article 5 of the 02/28/90 decree n°90-196.
- It debates about conventions and contracts.
- It submits the employments distribution to the Board of Directors of the Sorbonne Université and it is consulted regarding the employments policy in compliance with article L713-9 of the Education Code.
- It promotes the opening of the IHP, most particularly towards the national and international scientific community, and towards the various users of Mathematics and Theoretical Physics.
- It may debate about any question related to the coordination with French and foreign institutions who have similar goals.
- It passes the rules and regulations.

#### **Art. 2.2: Composition**

In compliance with article L713-9 of the Education Code, the IHP's Board is composed of 30 members in total, among which – 15 members elected in accordance with the 01/18/85 modified decree 85-89, divided up as follows:

- 10 representatives of the teaching staff – researchers and similar staff (5A and 5B). The following distribution regards the seats of the A and B colleges: 2 seats are allocated to elected members from the Université Pierre et Marie Curie, and 3 seats are allocated to other elected members.
- 2 users.
- 3 members of the administrative, technical and service staff defined by article 3-3 of the 01/18/85 decree n°85-89.

· 15 external personalities chosen in accordance with their skills and interests as regards the IHP and in compliance with the provisions of Book VII – Title I – Chapter IX of the Education Code and of the 01/07/85 decree n°85-58. They are:

- The President of the Regional Council of Île-de-France or his representative.
- The Mayor of Paris or his representative.
- 2 representatives appointed by the President of the CNRS.
- 3 external personalities appointed by the Board, among which at least 1 person representing a European research centre in Mathematics and/or in Theoretical Physics.
- 1 representative of the research management of the ministries in charge of research and/or universities.
- 7 representatives of the scientific community respectively appointed by the Academy of Science, the Mathematics commission and the Theoretical Physics commission of the National Centre for Scientific Research, the Société Mathématique de France, the Société de Mathématiques Appliquées et Industrielles, the Société Française de Statistique and the French Society of Physics.

The President or his representative, as well as the Accountant of the Université Pierre et Marie Curie and the Director, Assistant Director and Administrator of the IHP, attend the meetings of the IHP's Board as an advisory entity.

#### **ART. 2.3: Duration and Renewal**

The Board members who represent the teachers-researchers as well as the administrative, technical and service staff are elected for a period of four years; the members-users are elected for two years.

When an elected member loses the quality for which they were elected, or when their seat becomes vacant after resignation or permanent impediment observed by the Board, they are replaced by the candidate from the same list that was not elected and who obtained the most votes for the duration of the rest of the mandate. In case the substitute is not able to fulfill their role, a partial election will be held within a three month period.

The duration of the mandate of external personalities is three years and can be extended. External personalities are elected, in a personal capacity, by an absolute majority within the members in exercise, the elected members and the appointed members from the Board. The regional authorities, institutions and organisations represented within the Board appoint, for every seat allocated to them, one tenured member and one substitute, whose role is to replace the tenured member in case they cannot fulfill their function. When those personalities lose the quality for which they were chosen to represent authorities, institutions or organisations, new representatives will be designated for the duration of the rest of the mandate.

#### **Art. 2.4: The President of the Board**

The Board elects members in exercise that compose it and, within the external personalities, the member that is assigned to its presidency for three years by an absolute majority. That three year mandate can be extended up to two times.

#### **Art. 2.5: Functioning**

### (I) The Meetings of the Board

The Board meets at least twice every academic year upon summoning of its president. The President has the obligation to gather the Board upon request of the Director or upon written request of one third of its members along with an order from the said day. The minimum notice period to summon the Board is eight days.

It is allowed to put down the question of the Board's ability on the agenda upon written request of one third of its members.

The meetings of the Board are not public. However, the President may invite any person whose presence may be judged useful.

### (II) The Board's Deliberations

The Board deliberates validly only when the majority of its members is present or represented.

Every member of the Board, except from the external personalities that represent an authority, an institution or an organization can, thanks to a written mandate including the date and a signature, mandate another member of the Board. That mandate can be given only to a member with deliberative vote for one specific meeting of the Board. No one is allowed to benefit from more than one mandate.

The Board's decisions, notices and proposals are made by a simple majority of the uttered suffrages, unless otherwise specified by the law, by the rules of application and the actual status.

The vote is secret upon request of one of the Board Members, with the exception of people's questions, for which the secret is allowed.

### (III) Meetings Reports

The meetings of the Board are to reports established under the responsibility of the President of the meetings. Those reports are distributed to the members of the Board, displayed and passed on to the President of the Sorbonne Université. They may be amended when approved by the Board during the following meeting.

The other functioning modes are defined by the rules and regulations.

## **Art. 2.6:** Definition and composition of the electoral colleges

There are four electoral colleges in reference to article 3 of the 01/08/85 decree n°85-89. They are:

- A: The college of professors and similar staff,
- B: The college of other teachers and similar staff,
- C: The college of users registered at the Library and that do not belong to other colleges,
- D: The college of administrative, technical, working and service staff assigned to the IHP.

As regards colleges A and B, the electoral lists are based upon the lists passed on by the Director of the IHP every year, in compliance with article 4 of the 02/28/90 decree n°90-196.

## **Title III**

### **Management**

#### **Art. 3.1:** Nomination of the Director

The Director of the IHP is appointed by the Minister in charge of Higher education on a proposal from the Board voted by secret ballot and by an absolute majority. His mandate lasts five years and may only be extended once. The Director is chosen amongst one of the staff categories whose vocation is to teach at the IHP, with no restriction of nationality.

#### **Art. 3.2:** Abilities

The Director practices abilities that are not allocated to any other authority by the laws and regulations or by the present status, particularly:

- (I) He prepares and executes the budget and the Board's deliberations.
- (II) He is the organizer of the expenditures and revenues of the Institute.
- (III) He has full authority on the entire staff of the Institute.
- (IV) He can be in charge of the security and maintenance of law and order within the Institute by transfer of the President of the Sorbonne Université.
- (V) He suggests the President of the Sorbonne Université any contract and any convention within the conditions established by article 3 of the 02/28/90 decree n°90-196.

He can delegate his signature within the conditions established by the laws and regulations.

#### **Art. 3.3:** The Assistant Director and the Administrator

The Director is assisted of an Assistant Director and an Administrator.

The Assistant Director is appointed by the Director on a proposal from the Board for the whole duration of the Director's mandate. His role is to assist the Director and to take on the scientific management of the IHP in case the Director is absent or unable to fulfill his role. He can benefit from a delegation of signature from the Director.

The Administrator is appointed on a proposal from the Director and fills one of the positions allocated to the IHP. Under the Director's authority, whom he may receive a delegation of signature from, the Administrator is in charge of the administrative management of the Institute.

## **Title IV**

### **Scientific Programming Committee**

**Art. 4.1: Role and Functioning**

The IHP's Scientific Programming Committee is consulted by the IHP's Board regarding the IHP's scientific activity orientations. It can be consulted by the IHP's Board about the distribution of the research credits.

It works in collaboration with the Director and the Assistant Director for determining the scientific programs of the EBC in compliance with article L713-9 of the Education Code.

**Art. 4.2: Composition**

The IHP's Scientific Programming Committee is composed of twelve teachers-researchers or similar staff who are empowered to manage researches and of which at least one third are Theoretical Physicists, and half of them are Mathematicians. Those teachers-researchers are chosen in a personal capacity.

The Scientific Programming Committee is renewed by cooptation of new members for a four year duration that can be extended once.

**Title V****Other Dispositions****Art. 5.1: Rules and Regulations**

The rules and regulations of the Scientific Programming Committee are adopted if necessary and modified by the IHP's Board by the majority of its members.

**Art. 5.2: Status Review**

The review of the current status may be required by the President of the Sorbonne Université, the President of the Board, the Director or by half of the Board members. Any status modification is adopted by the majority of two thirds of the Board members in exercise. The modifying deliberations are addressed to the Université Pierre et Marie Curie without delay in order for it to get the Board of Directors' approval.